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## Michigan Ongoing Health & Safety Training Refresher

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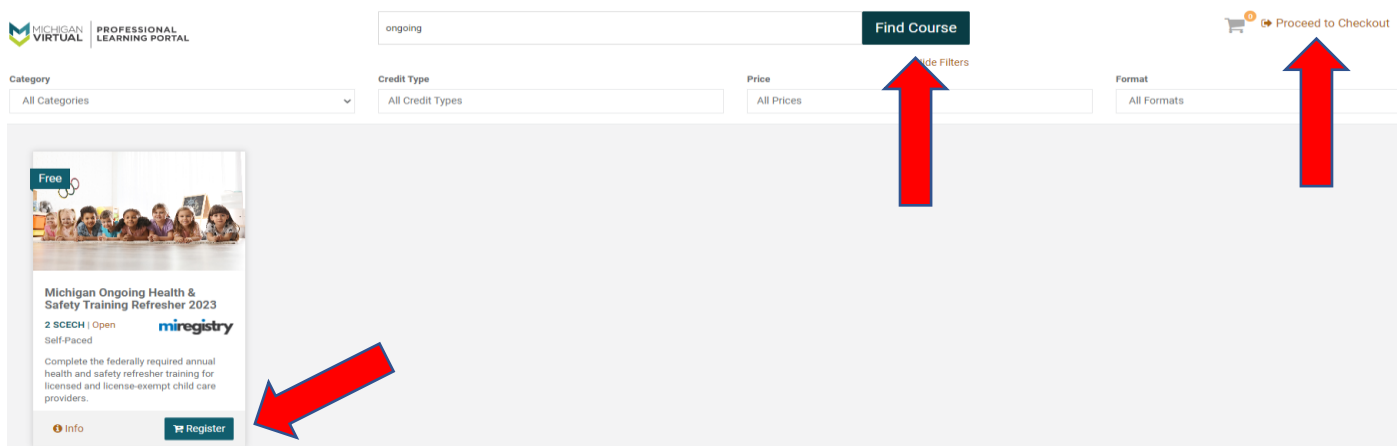
The Michigan Ongoing Health & Safety Training Refresher is completed in Michigan Virtual's online professional learning portal. The course can be accessed two ways:

- [MiRegistry's training calendar](#) that includes a link to register in the Michigan Virtual online professional learning portal (PLP)
- [Michigan Virtual's](#) course catalog

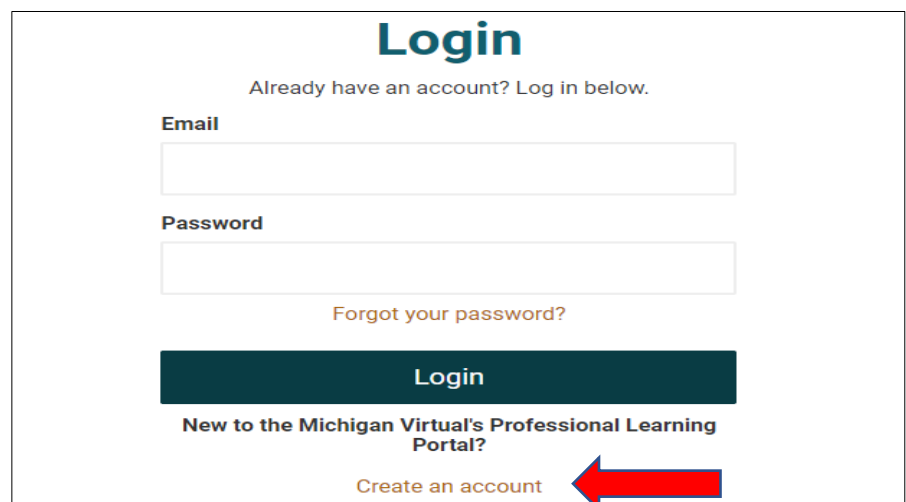
\*\*\* Staff will need to create a Michigan Virtual account. The training refresher will be completed here and linked to your MiRegistry learning record.

### **HOW TO CREATE A MICHIGAN VIRTUAL ACCOUNT**

- Open a new browser to access the [Professional Learning Portal \(PLP\)](#).
- In the **Find Course** box at the top, type in "refresher" or "ongoing."
- The following screen will appear; click on **Register**, then **Proceed to Checkout**.



- A Login page will appear.
- Click on **Create an Account** at the bottom of the page.




- Complete the [registration form](#) on the next page and click on **Register** upon completion.
  - There is a place at the bottom of the form to provide your MiRegistry ID.
  - Include your MiRegistry ID and select “I want all my eligible courses to be sent to MiRegistry.”
  - This will ensure that this course is reflected on your learning record.

MiRegistry ID


How do I find my MiRegistry ID?

I want all of my eligible courses to be sent to MiRegistry

I understand that if I do not select this box, I will need to select which courses I want sent to MiRegistry by visiting the MiRegistry Course List from my dashboard.

**Register** 

- You will receive an email to confirm your registration. You **MUST** click on the activation link in the email to activate your account and proceed with the checkout process.
- Upon redirection to the checkout page, confirm that the Michigan Ongoing Health & Safety Training Refresher is in your cart. Click on the **Confirm** button at the bottom of the page.
- You will now be able to access your dashboard where the course is located.


 Welcome to the Course Catalog

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**Learner Registration**

Thank you, your registration was received!

You will receive an email with instructions.


Go to Dashboard

- Upon completion of this course, be sure to complete the [Professional Development Participation Log](#).
  - Scan the QR code to the right to complete this form.
- This will ensure that your training hours are documented in ChildPlus.



### Michigan Virtual Resources

[First Time User Registration](#) support article

Child & Family Development's [Weebly](#) page